



The National Training Strategy
for Town & Parish Councils

Dorset Association of Parish and
Town Councils

TRAINING COURSES 2012

Updated 28 Mar 2012

Date	Time	Course	Cost	Venue	Notes	Audience	Lead
Wednesday 18 th January	9.30am- 12.30pm	Essential Finance	£20	Dorchester DYA	Including book-keeping, spreadsheets etc.	All but primarily Clerks	JP/AG
Thursday 26 th January	10am-1pm	An Introduction to CiLCA	£20	Dorchester DYA		Clerks	JP
Friday 24 th February	2pm-4pm	Financial Update with Peter Lacey	£20	Dorchester DYA	Including Financial Regs, Internet Banking, Internal & External Audit.	All	JP/PL
Thursday 1 st March	10am-4pm	Localism Act Update Event	£30 inc lunch	Kingston Maurward		All	JP+
Wednesday 14 th March	10am-1pm	New Clerks	£20	Dorchester DYA		All	JP
Tuesday 17 th April	2pm-4pm	HMRC Surgery	£20	Dorchester DYA	Including PAYE Year End and your questions.	All	Ext
Monday 30 th April	9.30am -12 noon	NTS General Power of Competence Unit	£20	Dorchester DYA		Clerks	JP/DM
Wednesday 9 th May	2pm-4pm	Councillors – Powers & Duties	£20	Dorchester DYA		Councillors	JP
Tuesday 15 th May	10am- 12noon	Localism Act Update	£20	Loders Village Hall	An update on issues around the new Act.	All	JP
Tuesday 15 th May	2pm-4pm	Localism Act Update	£20	Stoborough Village Hall	An update on issues around the new Act.	All	JP/AG
Wednesday 16 th May	7-9pm	Localism Act Update	£20	Tarrant Keyneston Village Hall	An update on issues around the new Act.	All	AG
Tuesday 22 nd May	2pm-4pm	Councillors – Powers & Duties	£20	Tarrant Keyneston Village Hall		Councillors	AG
Tuesday 12 th June	2pm-4pm	Councillors – Making your Council meetings work	£20	Dorchester DYA		Councillors	JP/AG
Thursday 14 th June	2pm-4pm	Councillors – Making your Council meetings work	£20	Tarrant Keyneston Village Hall		Councillors	AG
Tuesday 26 th June	7pm-9pm	New Chairman	£20	Tarrant Keyneston Village Hall		New Council Chairmen or Committee Chairmen	AG
Thursday 28 th June	7pm-9pm	New Chairman	£20	Dorchester DYA		New Council Chairmen or Committee Chairmen	JP

Date	Time	Course	Cost	Venue	Notes	Audience	Lead
Tuesday 3 rd July	2pm-4pm	Councillors – Employment Issues (Discipline & Grievance Procedures)	£20	Dorchester DYA		Councillors	JP + Ext
Wednesday 4 th July	9.30-12.30	Planning Issues – with your District Council	£20	Horton & Chalbury Village Hall	EDDC & Christchurch	All	AG +
Monday 9 th July	9.30am-12.30pm	Planning Issues – with your District Council	£20	Loders Village Hall	WDDC	All	JP +
Tuesday 10 th July	1.30pm-4.30pm	Planning Issues – with your District Council	£20	Stoborough Village Hall	Purbeck DC	All	JP +
Thursday 12 th July	9.30am-12.30pm	Planning Issues – with your District Council	£20	Dorchester DYA	WDDC	All	
Monday 16 th July	9.30am-12.30pm	Planning Issues – with your District Council	£20	Gillingham Town Hall	NDDC	All	AG
Thursday 13 th September	7pm-9pm	Councillors – Powers & Duties	£20	Pimperne Village Hall		Councillors	AG
Tuesday 18 th September	10am-4pm	Clerks Seminar	£30 in lunch	Kingston Maurward		Clerks	JP
Thursday 20 th September	7pm-9pm	Councillors – Powers & Duties	£20	Dorchester DYA		Councillors	AG
Monday 24 th September	2pm-4pm	Budgeting/Precepts	£20	Loders Village Hall	With a Finance Office from District level.	All	JP +
Tuesday 25 th September	2pm-4pm	Budgeting/Precepts	£20	Tarrant Keyneston Village Hall	With a Finance Office from District level.	All	AG +
Thursday 27 th September	2pm-4pm	Budgeting/Precepts	£20	Stoborough Village Hall	With a Finance Office from District level.	All	JP +
Wednesday 3 rd October	10am-1pm	New Clerks	£20	Dorchester DYA		All	JP / VB
Tuesday 9 th October	7pm-9pm	Councillors – Making your Council meetings work	£20	Dorchester DYA		Councillors	JP
Thursday 11 th October	7pm-9pm	Councillors – Making your Council meetings work	£20	Pimperne Village Hall		Councillors	AG
Monday 22 nd October	9.30am-12.30pm	Essential Finance	£20	Dorchester DYA	Including book-keeping, spreadsheets etc	All but primarily Clerks	JP / AG
Saturday 3 rd Nov	9.30am-1pm	DAPTC AGM	N/A	Council Chamber, Dorset County Council		All	
Thursday 15 th November	7pm-9pm	Chairmans Seminar	£20	Dorchester DYA		Council or Committee Chairmen	JP
Wednesday 21 st November	7pm-9pm	Councillors Update	£20	Pimperne Village Hall		Councillors	AG
Thursday 22 nd November	7pm-9pm	Councillors Update	£20	Dorchester DYA		Councillors	JP

******* OTHER COURSES AND BRIEFINGS MAY BE SLOTTED IN DURING THE YEAR *******