

# 2021 New Councillor Induction



We have dusted off our old ‘Councillor Fundamentals’ course and put together this new programme that should give new to role councillors a good introduction to parish and town life.

We have on offer a combination of engagement activities, e-learning and a short webinar – available each and every month. Your newly elected or co-opted councillor can choose the most convenient way to join us to help build their knowledge. This means as soon as new councillor is co-opted or elected you can book them in to the induction programme quickly. We will run the sessions even if the numbers are small rather than wait to get a larger session booked. The illustration below shows how it comes together:

Week	Each Month	Time Commitment Over 3 Weeks
1	✓ What We Do – DAPTC (week 1)	<ul style="list-style-type: none"> <li>• DAPTC What We Do: 90 minutes webinar via Zoom</li> </ul>
2		
3	<ul style="list-style-type: none"> <li>✓ Take Part in Council Meeting</li> <li>✓ Enrol and Complete E-Learning Module</li> </ul>	<ul style="list-style-type: none"> <li>• Council meeting attendance managed by parish / town Clerk</li> <li>• 45/50 minutes e-learning module</li> </ul>
4	✓ Councillor Fundamentals Webinar (Mondays PM x2)	<ul style="list-style-type: none"> <li>• 90 minutes webinar via Zoom</li> </ul>

## Requirements:

- ✓ New Councillor has access to a device to undertake an e-learning module and join a Zoom webinar
- ✓ During the first 3 weeks of any given month the new councillor attends 1 or 2 council meetings and completes the e-learning module
- ✓ (Optional) new councillor joins a What We Do introduction session to DAPTC which includes SLCC
- ✓ New councillor then consolidates learning in a small (4/6 delegate) session where they can ask and check their understanding of ‘Council Life’. This includes an understanding of the Clerk and Chair roles.
- ✓ **Cost per new councillor £35 including e-learning module and Councillor Fundamentals webinar.**