

Item 4a | Chief Executive's Report

Strategy Working Group Priorities

Drafted below is a schedule of the items discussed at previous Strategy Working Groups or Executive Committee and remain pieces of work that need progressing or reviewing and reassessing. In addition, there is a schedule of items previously not discussed that I have considered in my role as Chief Executive that the Executive Committee and/or membership should potentially consider.

Note: In the tables that follow I have described the priority and then given a level of importance to DAPTC based upon my own assessment (happy for this to be challenged / reassessed) and whether the specific item would warrant approval or otherwise at an AGM.

Existing / Known Priorities for the Strategic Working Group:

Ref.	Description of Priorities	Importance	AGM
A	Establish a draft Strategic Plan for consultation and approval at DAPTC AGM <ul style="list-style-type: none"> Finalise SWOT analysis Finalise PESTLE analysis Finalise Stakeholder Schedule Create draft Strategic Plan for consultation 	HIGH	YES
B	Review of Dorset Council Membership Survey for learnings. Determine whether DAPTC should create an annual or bi-annual satisfaction survey for members.	HIGH	N/A
C	Financial Plan for next 5 years – scenario planning to factor in any potential change in funding and income.	HIGH	YES
D	Create an additional Area Committee to serve the BCP Council Area and ensure it is supported from an administration point of view.	HIGH	YES
E	Formalise Role Profiles for Executive Committee delegates	HIGH	YES
F	Scope out role of internal auditor for consultation, approval and make appointment.	MED	YES
G	Establish a trusted approach to annually undertake a Training Needs Analysis Survey of the membership that should also include, Area Committee roles, Executive Committee roles and employees of DAPTC.	HIGH	N/A
H			
I			

Priorities for the Strategic Working Group Drafted by Chief Executive for Discussion:

Ref.	Description of Priorities	Importance	AGM
1	Formalise role of President and Vice Presidents and ability to contribute and vote in the Executive Committee.	MED	YES
2	Formalise the process for securing Vice Presidents and Presidents of DAPTC	HIGH	YES
3	Agree an approach to look at additional service provision for members and how this is determined and progressed within DAPTC governance framework.	HIGH	?