

Item 4b | Chief Executive's Report

Staffing Committee Priorities

Drafted below is a schedule of the items discussed at previous Staffing Committee or Executive Committee and remain pieces of work that need progressing or reviewing and reassessing. In addition, there is a schedule of items previously not discussed that I have considered in my role as Chief Executive that the Executive Committee and/or membership should potentially consider.

Note: In the tables that follow I have described the priority and then given a level of importance to DAPTC based upon my own assessment (happy for this to be challenged / reassessed) and whether the specific item would warrant approval or otherwise at an AGM.

Existing / Known Priorities for the Staffing Committee:

Ref.	Description of Priorities	Importance	AGM
A	Suite of adopted employee relations policies provided by SW Councils and/or NALC that are sector appropriate and compliant with current legislation. These need to reflect working from home and in the office.	HIGH	N/A
B	Performance Review process for employees whose line manager is the Chief Executive at agreed points in the year.	HIGH	N/A
C	Performance Review process for the Chief Executive by a nominated panel at agreed points in the year.	HIGH	N/A
D	Clarity on Chief Executive delegated responsibilities between Executive Committees	MED	N/A
E	DAPTC Team capacity to deliver operations	MED	?
F	Development and training plan for DAPTC employees	HIGH	N/A
G	Succession Planning for all employee roles in DAPTC	MED	N/A
H			

Priorities for the Staffing Committee Drafted by Chief Executive for Discussion:

Ref.	Description of Priorities	Importance	AGM
1	Develop a resource solution to enable the Area Committee administration to be put on a firmer footing and raise the profile. Include a potential transition away from the honorarium in place now.	HIGH	YES
2	Arrangements for long term absence cover should that arise.	LOW	N/A
3	Pay Grade / Job Evaluation Review – timeline and approach to reviewing SCPs for all roles.	MED	N/A
4			
5			