



Dorset Association of Parish & Town Councils

(Affiliated to the National Association of Local Councils)

EXECUTIVE COMMITTEE

Friday 22nd July 2022

10.00/12.00

The meeting will finish no later than 12.15pm

AGENDA

1. Welcome, apologies and declarations of interest
2. Confirmation of Minutes – 12th May 2022
3. Chief Executive's Report
 - a. Working Together Draft Charter
 - b. CiLCA Bursary
 - c. Website and Customer Relationship Management
4. Financial Report
 - a. Auditor's Comments 2021/22
 - b. Budget Update 2022/23
 - c. Financial Report to 30th June 2022
 - d. Banking Arrangements and Mandate
 - e. Confidential Item (Report to be emailed)
5. 2022 Annual General Meeting
 - a. Draft Annual Report
 - b. Format and timeline for 2022 AGM and 2023
 - c. Constitution Changes for 2022
 - d. Role Profiles
6. Receive Reports from Area Committees and Representatives*
 - a. Area Committee Reports
 - b. Area Representative Roles
7. Items to report or agenda items for future meetings. Date of next meeting 11am 9 September 2022 via Zoom (moved due to holidays).

*Please read the reports for item 6 and if you have any questions or comments you'd like to make please be ready to raise them in the meeting.

Meeting close 12.00 noon and no later than 12.15pm.

Meeting papers and supporting information can be found on the [DAPTC Executive Committee webpage](#)
Joining details for the above meeting:

Register in advance for this meeting which will confirm your attendance: [REGISTER HERE](#)

After registering, you will receive a confirmation email containing information about joining the meeting.
Please save this information when you receive the email.