



## EXECUTIVE COMMITTEE MEETING MINUTES

**DATE:** 22 September 2022

**TIME:** 2pm to 4pm

**FORMAT:** Via Zoom

**ATTENDANCE** Cllr Jill Crouch (Central Area Chair & DAPTC Chair), Cllr K D Johnson (DAPTC Vice-Chair/ Towns and Larger Parish Councils Committee Chair), Cllr Lindsey Dedden (Towns and Larger Parishes), Cllr Peter Bowyer (Chair Purbeck Area), Cllr Steve Butler (Chair Eastern Area), Cllr Janet Wallace (Eastern Area and NALC Representative), Cllr Sarah Jackson (Purbeck Area Representative), Cllr Jacqui Sewell (Western Area Representative)

**CHAIR:** Jill Crouch

**DAPTC:** Neil Wedge (Chief Executive)

**Ref: Items**

**Welcome, apologies and declarations of interest**

**22/22** Apologies received from Donna Yea (Treasurer).

There were no declarations of interest.

**Confirmation of Minutes – 22 July 2022**

**22/23** **Approved:** The minutes for the above meeting were approved as a true record. Amendments made to name of chair and apologies that were omitted.

**Chief Executive's Report**

The Chief Executive started his report by informing members of the sad death of Stuart Waite the North Area Committee Chair. His memorial service was held on 20 September 2022. A moment of reflection was observed.

A lively debate was held on the Working Together draft with a number of views and comments being made, both supportive and challenging. The Chief Executive noted the main points and would factor those into the working going forward.

**22/24** Positive comments were made about the general success of the work undertaken by parishes and towns in relation to Operation London Bridge.

**Received:** The Chief Executive's Report was noted.

**Action:** Chief Executive to note feedback and comments made so they can be included in the work, communications and engagement as it progresses. The key decision point being a steer from members at the AGM in November as to whether this should be progressed.

**Action:** The following names were provided as potential speakers for the Councillor Networking Event on 9<sup>th</sup> March 2023:

- New Economic Growth Director for Dorset Council

- Cllr. Walsh to provide an update on the Local Plan
- Chief Executive of Dorset LEP
- Matt Prosser – Chief Executive of Dorset Council

## 2022 Annual General Meeting

### a) AGM Draft Agenda

**Approved:** The draft agenda without the provision of a guest speaker solely to conduct the business of the AGM with the item relating to the Working Together document to be a standalone item.

**Action:** Chief Executive to update the draft and add it into pre-AGM communications.

### b) AGM Motions

**Actions:** summarised under each submission

#### West Moors Town Council(A) and Charlton Marshall Parish Council (B)

Merge the two motions and submit a redraft for the agreement of each council and then allocate with their support which council proposes and which council seconds the motion at the AGM.

#### Lyme Regis Town Council (C)

Amend to point the motion to NALC as an action and reference the legislation specifically in the wording. Get that finalised with the member council and agree who will propose and second at the AGM.

#### Lyme Regis Town Council (D)

Seek clarification from the member council to explain and expand on reconciliation and whether this relates specifically to the local planning authority.

#### Lyme Regis Town Council (E)

22/25

Discuss the specific emphasis of this motion with the member council to understand whether there is an request to be directed at Dorset Council or NALC in terms of legislation changes.

#### Corfe Castle Parish Council (F)

Motions stands and not to be amended.

#### Corfe Castle Parish Council (G)

Ask parish council whether they expect NALC to lobby for legislation changes or to request the local authority to change its approach.

#### DAPTC Executive Committee (H)

This motion to be put forward as a standalone agenda item.

### c) AGM – DAPTC Constitution Changes

**Received:** Final document provided for Executive Committee visibility after the contributions at the last meeting.

### d) AGM – DAPTC Subscription Recommendation for 2023/24

**Approved:** Executive Committee recommends a 4.8% increase in subscriptions which based on the budget proposals for 2023/24 will result in a deficit of £1,012.

**Action:** Chief Executive to provide member councils with information about the recommendation so they can be factored into the current budget rounds. This will follow the same format as in previous years. We will remind members that it is subject to AGM approval.

## Staffing Matters (Confidential)

A report was provided confidentially giving the half year position for members to consider.

22/26

**Approved:** The item was approved as presented.

**Action:** Chief Executive to inform the Treasurer for the changes to be made in October 2022.

### Receive Reports from Area Committees and Representatives

22/27

**Received:** Verbal updates were given by Cllr KD Johnson that he attending a Neighbourhood Watch event at Kingston Maurward in the next week and President John Parker confirmed that the Gypsy and Traveller Forum had reconvened but there was nothing of note for members. Cllr Peter Bowyer had attended the Coastal Forum Event at Kingston Maurward on behalf of his parish, which was well attended, he would submit a report for Executive Committee members to read.

### Items to report or agenda items for future meetings.

Cllr Peter Bowyer raised a concern that the progress of the Dorset Local Plan hadn't featured on this agenda.

Cllr Sarah Jackson made a comment about there possibly being a change in the approach on planning notifications by Dorset Council.

22/28

**Action:** The Chief Executive asked for feedback from any members attending the planning sessions in September and October in relation to the Local Plan and agreed to ask the cabinet member for communities about the planning notification suggestion.

Note: the date of the next meeting is scheduled for 2<sup>nd</sup> December 2022 – the Annual Executive Meeting.

**Meeting closed 16:21pm**

## EXECUTIVE COMMITTEE ACTIONS

Action	Description	Who?
22/24	<b>Working Together Draft</b> Chief Executive to note feedback and comments made so they can be included in the work, communications and engagement as it progresses. The key decision point being a steer from members at the AGM in November as to whether this should be progressed. The following names were provided as potential speakers for the Councillor Networking Event on 9 <sup>th</sup> March 2023:	Chief Executive
22/24	<ul style="list-style-type: none"><li>• New Economic Growth Director for Dorset Council</li><li>• Cllr. Walsh to provide an update on the Local Plan</li><li>• Chief Executive of Dorset LEP</li><li>• Matt Prosser – Chief Executive of Dorset Council</li></ul>	Chief Executive
22/25	<b>AGM Draft Agenda</b> Chief Executive to update the draft and add it into pre-AGM communications.	Chief Executive
22/25	<b>AGM Motions</b> A. Merge the two motions and submit a redraft for the agreement of each council and then allocate with their support which council proposes and which council seconds the motion at the AGM.	Chief Executive

- B. Merge the two motions and submit a redraft for the agreement of each council and then allocate with their support which council proposes and which council seconds the motion at the AGM.
- C. Amend to point the motion to NALC as an action and reference the legislation specifically in the wording. Get that finalised with the member council and agree who will propose and second at the AGM.
- D. Seek clarification from the member council to explain and expand on reconciliation and whether this relates specifically to the local planning authority.
- E. Discuss the specific emphasis of this motion with the member council to understand whether there is an request to be directed at Dorset Council or NALC in terms of legislation changes.
- F. Motions stands and not to be amended.
- G. Ask parish council whether they expect NALC to lobby for legislation changes or to request the local authority to change its approach.
- H. This motion to be put forward as a standalone agenda item.

22/26

**Staffing Matters**

Chief Executive to inform the Treasurer for the changes to be made in October 2022.

Chief Executive

**Items to Report or Future Agenda Items**

22/28

The Chief Executive asked for feedback from any members attending the planning sessions in September and October in relation to the Local Plan and agreed to ask the cabinet member for communities about the planning notification suggestion.

Chief Executive

End.