

## Dorset Association of Parish & Town Councils

### CHARGING SCHEDULE FOR TRAINING & EVENTS - 2023

<b>Training – Face to Face</b>	<b>2023 Costs</b>	<b>Suggested increase / decrease</b>
Standard DAPTC delivered course per hour (am or pm)	£32.00 / hour per delegate	£2 increase per hour
Day events held at a suitable venue including lunch; usual duration five hours	£40.00 to £125.00 per delegate subject to venue, presenter costs and expenses	Range broadened to make some events more affordable where possible.
DAPTC outreach training (off the shelf course)	£420.00 plus trainer's travel expenses	£20 increase
DAPTC bespoke outreach training (course tailored for individual council)	Cost on application per session	Price on application to DAPTC, to be decided by Chief Executive (the individual council can invite members from other councils to help share the cost – maximum number of delegates to apply)
Specialist training by third party for an individual council (off the shelf course)	Cost on application per session	Price to exceed external trainer's cost, to be decided by Chief Executive (the individual council can invite members from other councils to help share the cost – maximum number of delegates to apply)
Bespoke specialist training by third party for an individual council (tailored for individual council)	Cost on application per session	Price to exceed external trainer's cost, to be decided by Chief Executive (the individual council can invite members from other councils to help share the cost – maximum number of delegates to apply)
CILCA Mentoring for Clerks and Officers	£235 per delegate for councils with a budget under £25,000 £395 per delegate for councils with a budget over £25,000	New as of November 2022

<b>Training – E-learning Modules</b>	<b>2023 Costs</b>	<b>Suggested increase / decrease</b>
E-learning modules provided via the Nimble SWALC platform.	£14.00 / £20.00 per delegate depending on module cost as set by supplier.	Remains unchanged

<b>Training – Online Sector Significant Topics</b>	<b>2023 Costs</b>	<b>Suggested increase / decrease</b>
These are training sessions or briefings where the topic is considered important and DAPTC are looking to encourage high participation from members. On this basis the cost of the training is fixed per council based on the size of electorate. (e.g. Code of Conduct training in 2021)	Councils with > 3,000 electorate - £105/council Councils with 1,500 to 2,999 - £74.00/council Councils with 750 to 1,499 - £53.00/council Councils with < 749 - £32.00/council Fixed cost irrespective of number of delegates and includes officers.	Councils with > 3,000 electorate – increased by £5 Councils with 1,500 to 2,999 – increased by £4 Councils with 750 to 1,499 – increased by £3 Councils with < 749 – increased by £2 Fixed cost irrespective of number of delegates and includes officers.

<b>Training – Virtual via Zoom or Teams</b>	<b>2023 charge per delegate</b>	<b>Suggested increase / decrease</b>
Standard DAPTC delivered course per hour (am/pm)	£22.00 - £43.00 per delegate per hour depending on duration and topic	Changed from £20.00 - £40.00 per delegate per hour depending on duration and topic
Specialist course from external trainer	£33.00 - £95.00 per delegate subject to duration of course and specific topics	Changed from £30.00 - £90.00 per delegate subject to duration of course and specific topics
DAPTC Outreach training for whole council (off the shelf course)	Cost on application per session	£400.00 suggested charge (the individual council can invite members from other councils to help share the cost – maximum number of delegates to apply)
DAPTC bespoke outreach training for whole council (course tailored for individual council)	Cost on application per session	Price on application to DAPTC, to be decided by Chief Executive (the individual council can invite members from other councils to help share the cost – maximum number of delegates to apply)
Specialist training by third party for an individual council (off the shelf course)	Cost on application per session	Price to exceed external trainer’s cost, to be decided by Chief Executive (the individual council can invite members from other councils to help share the cost – maximum number of delegates to apply)
Bespoke specialist training by third party for an individual council (tailored for individual council)	Cost on application per session	Price to exceed external trainer’s cost, to be decided by Chief Executive (the individual council can invite members from other councils to help share the cost – maximum number of delegates to apply)

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