



Dorset Association of Parish & Town Councils

(Affiliated to the National Association of Local Councils)

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MINUTES

Minutes of the Annual General Meeting of the Dorset Association of Parish and Town Councils held on Saturday 14 November 2020 at 10.00 am via Zoom

1) Welcome

The President, Mr John Parker, took the Chair.

He welcomed representatives of member Parish and Town Councils to the AGM which is being held virtually for the first time due to current Coronavirus restrictions.

The President paid tribute to Cllr. Alan Thacker who was DAPTC Chairman at the time of his untimely and sudden death earlier this year. Cllr. Thacker gave 20 plus years of service to local government as a parish councillor, member of the DAPTC Executive Committee and as a West Dorset District councillor. We are very sad to have lost Alan and our sympathies go to his family.

Mrs Hilary Trevorah retired this year as DAPTC Chief Executive after five years' service and we welcomed Mr Neil Wedge as the new Chief Executive.

2) Apologies

Apologies were received from:

Bishops Caundle Parish Council
Buckland Newton Parish Council
Charmouth Parish Council
Hazelbury Bryan Parish Council
Lower Winterborne Parish Council
Lytchett Minster & Upton Parish Council
Spetisbury Parish Council
Vale of Allen Parish Council
Cllr. Chris Turner – Beaminster Town Council
Cllr. Peter Noel – Charmouth Parish Council
Cllr. Jill Haynes – Dorset Council

3) Elections of Honorary Officers

a. President

The chair was handed over to Mr Neil Wedge, DAPTC Chief Executive, as Mr John Parker is standing for re-election. No further nominations were received. An electronic poll was completed and confirmed.

Mr John Parker to continue as President - **CARRIED**

The Chief Executive handed the chair back to the President.

b. **Vice-Presidents**

Vice-Presidents Cllr Janet Page and Mr Tony Gibb are standing for re-election. No further nominations were received. An electronic poll was completed and confirmed.

Cllr Janet Page and Mr Tony Gibb to continue as Vice-Presidents – **CARRIED**

c. **Honorary Treasurer**

Ms Donna Yea is standing for re-election. No further nominations were received. An electronic poll was completed and confirmed.

Ms Donna Yea to continue as Honorary Treasurer – **CARRIED**

d. **Honorary Auditor**

Mr Andrew Notley is standing for re-election. No further nominations were received. An electronic poll was completed and confirmed.

Mr Andrew Notley to continue as Honorary Auditor – **CARRIED**

4) Approval of minutes for the 2019 Annual General Meeting.

The minutes of the previous meeting held on Saturday 9 November 2019, available on the DAPTC website prior to the AGM, were accepted as a true record of the meeting.

APPROVED

5) To receive and approve the Annual Report including the Treasurer's Report and Audited Accounts for the year ending 31st March 2020

The Annual Report was available on the DAPTC website prior to the AGM.

The Honorary Treasurer presented the report which was available on the DAPTC website prior to the AGM.

The Audited Accounts for the year ending 31st March 2020 were available on the DAPTC website prior to the AGM.

All reports were voted on via an electronic poll – this was completed, and results confirmed. **APPROVED**

6) Approval of the subscription level for 2021/22

Information was available on the DAPTC website prior to the AGM proposing that the subscription level increase by 3%; in budgeting terms this means operating at a small loss which will be funded from reserves.

The increase was voted on via an electronic poll – this was completed, and results confirmed. **APPROVED at 3%**

7) DAPTC Constitution:

The adoption of the updated DAPTC Constitution following membership consultation in Summer 2020 (effective midnight 15th Nov 2020)

Background information and a copy of the updated DAPTC Constitution for AGM approval was available on the DAPTC website prior to the AGM.

The adoption of the updated DAPTC Constitution was voted on via an electronic poll – this was completed, and results confirmed. **APPROVED**

8) Motions submitted by Member Councils

The AGM will debate the motions and consider giving the Executive Committee delegated power to finalise the wording and any supplementary information to NALC.

a. Beaminster & Bridport Town Councils

Motion proposed by Cllr. Janet Page and seconded by Cllr. Dave Rickard
An electronic poll was completed and confirmed

Motion Vote: CARRIED

b. Bridport Town Council

Motion proposed by Cllr. Dave Rickard and seconded by Cllr. Robin Potter
An electronic poll was completed and confirmed

Motion Vote: CARRIED

c. Corfe Castle Parish Council

Motion proposer Cllr. Josephine Parish withdrew the motion since she received sufficient clarity of Statutory Consultee status from Dorset Council and DAPTC prior to the AGM.

Note: Cllr. Josephine Parish asked that DAPTC help broaden the understanding that parish and town councils were statutory consultees. The Chief Executive was to take this forward.

d. Loders Parish Council

Motion proposed by Cllr. Michelle Warrington and seconded by Cllr. David Last
An electronic poll was completed and confirmed

Motion Vote: CARRIED

e. Studland Parish Council

Motion proposed by Cllr. Peter Bowyer and seconded by Cllr. Sarah Jackson
An electronic poll was completed and confirmed

Motion Vote: CARRIED

The DAPTC AGM finished at 12.10pm

End.