



## Dorset Association of Parish & Town Councils

(Affiliated to the National Association of Local Councils)

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# MINUTES

## Minutes of the Annual General Meeting of the Dorset Association of Parish and Town Councils held on Saturday 19 November 2022 at 10.00 am via Zoom

### 1) Welcome

The President, Mr John Parker, took the Chair.

He welcomed representatives of member Parish and Town Councils to the AGM, which is being held virtually for the third year running.

### 2) Apologies for absence

Apologies were received from:

Donna Yea – Honorary Treasurer  
Cllr. Andrew Parry – West Parley Parish Council  
Sturminster Newton Town Council  
Cllr. Carol Butter – Wimborne Minster Town Council

### 3) To elect Honorary Officers

#### a. **President**

The chair was handed over to Cllr. Jill Crouch, DAPTC Chair, as the President, Mr John Parker, is standing for re-election. No further nominations were received. An electronic poll was completed and confirmed.

Mr John Parker to continue as President - **CARRIED**

#### b. **Vice-President**

The DAPTC Chair handed the chair back to the President. Vice-President Mr Tony Gibb is standing for re-election. No further nominations were received. An electronic poll was completed and confirmed.

Mr Tony Gibb to continue as Vice-President – **CARRIED**

#### c. **Treasurer**

Ms Donna Yea has handed in her notice but has agreed to continue until a replacement is found.

Honorary Treasurer position – **CURRENTLY VACANT**

#### d. **Auditor**

Mr Andrew Notley is standing for re-election. No further nominations were received.

Mr Andrew Notley to continue as Honorary Auditor – **CARRIED**

**4) Approval of minutes for the 2021 Annual General Meeting.**

The minutes of the previous meeting held on Saturday 13 November 2021, available on the DAPTC website prior to the AGM, were accepted as a true record of the meeting, subject to DAPTC's email address being updated.

An electronic poll was completed and confirmed - **APPROVED**

**5) To receive and approve the Annual Report including the Treasurer's Report and Audited Accounts for the year ending 31<sup>st</sup> March 2022**

The Annual Report was available on the DAPTC website prior to the AGM.

In the Honorary Treasurer's absence, the DAPTC Chief Executive presented an outline from the Annual Report and made a brief statement in relation to the Accounts.

The Audited Accounts for the year ending 31<sup>st</sup> March 2022 were available on the DAPTC website prior to the AGM.

All reports were voted on via an electronic poll – this was completed, and results confirmed. **APPROVED**

**5A) Approve the subscription level for 2023/24**

Information was available on the DAPTC website prior to the AGM, proposing that the subscription level increase by 4.8%, as recommended by the DAPTC Executive Committee.

The increase was voted on via an electronic poll – this was completed, and results confirmed. **APPROVED at 4.8%**

**6) Amendment to the DAPTC Constitution**

Information was available on the DAPTC website prior to the AGM, showing details of proposed changes to the adopted version of the DAPTC Constitution.

An electronic poll was completed and confirmed - **APPROVED**

**7) To consider a proposal to deliver a 'Working Together' agreement between Dorset Council and parish and town councils in the same area before 2024**

Information about this proposal was available on the DAPTC website prior to the AGM.

An electronic poll was completed and confirmed - **APPROVED**

**8) Motions submitted by Member Councils**

***The AGM will debate the motions and consider giving the Executive Committee delegated power to finalise the wording and any supplementary information to NALC.***

**a. West Moors Town Council & Charlton Marshall Parish Council**

Motion proposed by Cllr. Colin Way, West Moors Town Council and seconded by Cllr. Beverley Seaby, Charlton Marshall Parish Council.

Following debate and discussion, an amendment was put forward and accepted by the proposer and seconder.

An electronic poll for the substantive motion was completed and confirmed

**Motion Vote: CARRIED**

**b. Char Valley Parish Council & Lyme Regis Town Council**

Motion proposed by Cllr. Brian Larcombe, Lyme Regis Town Council and seconded by Cllr. Chris Noon, Char Valley Parish Council

An electronic poll was completed and confirmed

**Motion Vote: CARRIED**

**c. Lyme Regis Town Council**

Motion proposed by Cllr. Brian Larcombe, Lyme Regis Town Council and seconded by Cllr. David Rickard, Bridport Town Council.

Following debate and discussion, an amendment was put forward and accepted by the proposer and seconder.

An electronic poll for the substantive motion was completed and confirmed

**Motion Vote: CARRIED**

**d. Lyme Regis Town Council**

Motion proposed by Cllr. Cheryl Reynolds, Lyme Regis Town Council and seconded by Cllr. Jacqui Sewell, Upper Marshwood Vale Parish Council.

Following debate and discussion, an amendment was put forward and accepted by the proposer and seconder.

An electronic poll for the substantive motion was completed and confirmed

**Motion Vote: CARRIED**

**e. Corfe Castle Parish Council**

Motion proposed by Cllr. Steve Clarke, Corfe Castle Parish Council and seconded by Cllr. Tina Foster, Swanage Town Council

An electronic poll was completed and confirmed

**Motion Vote: CARRIED**

**f. Piddle Valley Parish Council**

Motion proposed by Cllr. Chris Ebdon, Piddle Valley Parish Council and seconded by Cllr. Andrew Taylor, Cheselbourne Parish Council

An electronic poll was completed and confirmed

**Motion Vote: CARRIED**

**g. Swanage Town Council**

Motion proposed by Cllr. Debby Monkhouse, Swanage Town Council and seconded by Cllr. Steve Clarke, Corfe Castle Parish Council

An electronic poll was completed and confirmed

**Motion Vote: CARRIED**

**h. Broadmayne Parish Council**

Motion proposed by Cllr. Steve Diamond, Broadmayne Parish Council and seconded by Cllr. Steve Clarke, Corfe Castle Parish Council.

Following debate and discussion, an amendment was put forward and accepted by the proposer and seconder.

An electronic poll for the substantive motion was completed and confirmed

**Motion Vote: CARRIED**

i. **Corfe Castle Parish Council**

Motion proposed by Cllr. Josey Parish, Corfe Castle Parish Council and seconded by Cllr. Steve Diamond, Broadmayne Parish Council.

An electronic poll was completed and confirmed

**Motion Vote: CARRIED**

j. **Alderholt Parish Council**

Motion proposed by Cllr. Adrian Hibbard, Alderholt Parish Council and seconded by Cllr. Steve Butler, Knowlton Parish Council.

An electronic poll was completed and confirmed

**Motion Vote: CARRIED**

k. **Beaminster Town Council**

Motion proposed by Cllr. Chris Turner, Beaminster Town Council and seconded by Cllr. Sarah Jackson, West Lulworth Parish Council.

An electronic poll was completed and confirmed

**Motion Vote: CARRIED**

Poll voting results by percentage are shown in Appendix A

**8) AGM Close**

The DAPTC AGM finished at 12.51pm

# APPENDIX A

19 November - DAPTC AGM 2022 Poll voting results

<b>AGENDA ITEM</b>	<b>PURPOSE</b>	<b>APPROVE %</b>	<b>REJECT %</b>	<b>ABSTAIN %</b>	<b>CARRIED? (Y/N)</b>
3a	Elect President	96	0	4	YES
3b	Elect vice-president(s)	100	0	0	YES
3d	Elect hon. Auditor	98	0	2	YES
4	Approve 2021 AGM minutes	83	0	17	YES
5	Receive Annual Report for year ending 31 Mar 2021	94	0	6	YES
5a	Approve annual subs for 2023/24	84	4	12	YES
6	Amendments to DAPTC constitution	96	0	4	YES
7	Consider proposal to deliver 'Working Together' agreement between Dorset Council and parish & town councils in the same area before 2023	86	6	8	YES
8a	Motion from West Moors TC & Charlton Marshall PC	82	10	8	YES
8b	Motion from Char Valley PC & Lyme Regis TC	92	2	6	YES
8c	Motion from Lyme Regis TC	88	8	4	YES
8d	Motion from Lyme Regis TC	64	20	16	YES
8e	Motion from Corfe Castle PC	70	16	14	YES
8f	Motion from Piddle Valley PC	91	2	7	YES
8g	Motion from Swanage TC	87	2	11	YES
8h	Motion from Broadmayne PC	54	24	22	YES
8i	Motion from Corfe Castle PC	92	3	5	YES
8j	Motion from Alderholt PC	92	0	8	YES
8k	Motion from Beaminster TC	90	5	5	YES

**END**